

October 28, 2016

TO: Robert Corbett, Director of Regional Projects and Development

CC: Laura A. Cruickshank, FAIA, University Master Planner and Chief Architect

Scott A. Jordan, Executive Vice President for Administration and Chief Financial Officer

Richard F. Orr, Vice President and General Counsel

FR: Susan Herbst, President 

RE: **Supplement to President's Contract Signing Authority Delegation**

The University of Connecticut, Board of Trustees' Resolution dated February 18, 2010 ("Board Resolution") grants the President signing authority for all University contracts. Pursuant to the Board Resolution, which authorizes the President to delegate such signing authority, I issued the President's Contract Signing Authority Delegation on April 30, 2013 ("President's Delegation").

In accordance with the Board Resolution and in addition to the President's Delegation, I hereby issue, effective immediately, the following delegation of authority:

Scope of Delegation

The Director of Regional Projects and Development shall have the authority to sign all professional design, professional services, pre-construction and construction-related service contracts (including additional services/notices to proceed, change directives, change orders and proposed change orders within the scope of such contracts) with a value of less than or than equal to \$250,000.00.

Terms and Conditions

This delegation shall be governed by the following terms and conditions:

1. The authority provided by this delegation is made to the position with the title of "Director of Regional Projects and Development." From time to time the title for the position may change but the function remains the same. A change in title does not change this delegation. The authority delegated to the position named in this delegation shall remain in effect for the position's successors in function.
2. The authority provided by this delegation shall automatically be rescinded upon your separation from the University or on the date you cease to serve in the position described in this delegation or its successor in function.

3. The authority provided by this delegation shall not be sub-delegated.
4. To the extent that the scope of any subsequent delegation conflicts with this delegation, the subsequent delegation shall control.