


September 8, 2017

TO: Brian A. White, Chief Counsel

FR: Richard F. Orr, Vice President and General Counsel 

RE: Sub-Delegation of Authority to Approve and Sign Certain Contracts, Invoices and Budgets for Legal Services Regarding UConn Health

The University of Connecticut Board of Trustees' Resolution dated February 18, 2010 ("Resolution") grants the President signing authority for all University contracts. Pursuant to the Resolution, which authorizes the President to delegate such signing authority, the President issued the President's Contract Signing Authority Delegation for the UConn Health Center on June 18, 2013 ("President's Delegation"). A copy of the Resolution and the President's Delegation is attached.

On September 5, 2017, the President issued a supplemental delegation to the Vice President and General Counsel ("General Counsel") authorizing the General Counsel to approve and sign contracts, or amendments thereof, invoices and budgets for legal services regarding UConn Health which do not exceed \$500,000. The supplemental delegation also authorizes the General Counsel to sub-delegate some of this authority to the Chief Legal Counsel. A copy of the President's supplemental delegation is attached.

In accordance with the policy, the President's delegation and the supplemental delegation, I sub-delegate to you the authority set forth below.

Scope of Delegation

The Chief Legal Counsel is responsible for the coordination and management of the day-to-day legal issues affecting UConn Health. The Chief Legal Counsel is also responsible for budgeting and managing outside counsel for legal services regarding UConn Health.

Therefore, I delegate to you the authority to:

- a. approve and sign outside legal services contracts, or amendments thereof, regarding UConn Health which do not exceed \$100,000;
- b. approve project assignments and budgets for outside counsel legal services regarding UConn Health which do not exceed \$100,000; and
- c. approve individual invoices for outside counsel legal services regarding UConn Health which do not exceed \$50,000.

Limitations

- a. The authority delegated in this document may not be further sub-delegated.
- b. Any authority not conferred in the above scope of delegation remains with the General Counsel.

Term of Delegations

- a. The authority provided by this sub-delegation is made to the position with the current title of "Chief Counsel" at UConn Health.
- b. Only the employee serving in this position may exercise the authority provided by this sub-delegation. In the event the position is vacant, the employee serving as the interim Chief Counsel may exercise the authority provided by this sub-delegation.
- c. From time to time a position's title may change but the function remains the same. A change in title does not change this sub-delegation. The authority delegated to the position named in this sub-delegation shall remain in effect for the position's successor in function.
- d. The authority provided to you by this sub-delegation shall automatically be rescinded upon your separation from the University or on the date you cease to serve in the position described in this delegation.
- e. The authority provided by sub-delegation is effective immediately.

Attachments:

- Exhibit A: The University of Connecticut, Board of Trustees' Resolution (February 18, 2010).
- Exhibit B: The President's Contract Signing Authority Delegation for the UConn Health Center (June 18, 2013).
- Exhibit C: Supplement to President's Contract Signing Authority Delegation (September 5, 2017).