


August 19, 2019

TO: Michael Kirk, Senior Advisor to the President
CC: Nicole Fournier Gelston, General Counsel
FROM: Thomas C. Katsouleas, President 
RE: Supplement to President's Contract Signing Authority Delegation

The resolution of The University of Connecticut's Board of Trustees dated February 18, 2010 ("Board Resolution") grants the President signing authority for all University contracts, as well the authority to delegate signing authority as necessary to other University employees. Pursuant to the Board Resolution, the President's Contract Signing Authority Delegation Storrs, Regional Campuses, Law School and School of Social Work, was issued on April 30, 2013 ("President's Delegation").

In accordance with that authority, I hereby issue, effective immediately, the following delegation of authority:

Scope of Delegation

The Senior Advisor to the President is responsible for assisting the Office of the President with its day-to-day operations. This includes the signing of numerous University contracts.

Therefore, the Senior Advisor to the President shall have the same contract signature authority as the "President's Chief of Staff" position listed in the President's Delegation.

Terms and Conditions

This delegation shall be governed by the following terms and conditions:

1. The authority provided by this delegation is made to the position with the title of "Senior Advisor to the President." From time to time the title for the position may change, but the function remains the same. A change in title does not change this delegation. The authority delegated to the position named in this delegation shall remain in effect for the position's successors in function.

2. Only the employee serving in this position may exercise the authority provided by this delegation. In the event the position is vacant, the employee serving as the interim Senior Advisor to the President may exercise the authority provided by this delegation.
3. The authority provided by this delegation shall be deemed rescinded upon the employee's separation from the University or on the date the employee ceases to serve in the position described in this delegation or its successor in function.
4. The authority provided by this delegation shall not be sub-delegated.
5. To the extent that the scope of any subsequent delegation conflicts with this delegation, the subsequent delegation shall control.