


October 1, 2019

TO: Adrienne Swinney, Chief Operating Officer/SWA

CC: David Benedict, Director of Athletics

Nicole Fournier Gelston, General Counsel

FROM: Thomas C. Katsouleas, President 

RE: Supplement to President's Contract Signing Authority Delegation

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The resolution of The University of Connecticut's Board of Trustees dated February 18, 2010 ("Board Resolution") grants the President signing authority for all University contracts, as well the authority to delegate signing authority as necessary to other University employees. Pursuant to the Board Resolution, the President's Contract Signing Authority Delegation Storrs, Regional Campuses, Law School and School of Social Work, was issued on April 30, 2013 ("President's Delegation").

In accordance with that authority, I hereby issue effective immediately the following delegation of authority:

**Scope of Delegation**

The Chief Operating Officer/SWA is responsible for assisting the Director of Athletics with day-to-day operations. This includes the signing of numerous University contracts regarding athletic programming.

Therefore, the Chief Operating Officer/SWA shall have the authority to sign contracts necessary to support or further athletic programming with a value that does not exceed \$100,000.

**Terms and Conditions**

This delegation shall be governed by the following terms and conditions:

1. The authority provided by this delegation is made to the position with the title of "Chief Operating Officer/SWA." From time to time the title for the position may change, but the function remains the same. A change in title does not change this delegation. The authority delegated to the position named in this delegation shall remain in effect for the position's successors in function.

2. Only the employee serving in this position may exercise the authority provided by this delegation. In the event the position is vacant, the employee serving as the interim Chief Operating Officer/SWA may exercise the authority provided by this delegation.
3. The authority provided by this delegation shall be deemed rescinded upon the employee's separation from the University or on the date the employee ceases to serve in the position described in this delegation or its successor in function.
4. The authority provided by this delegation shall not be sub-delegated.
5. To the extent that the scope of any subsequent delegation conflicts with this delegation, the subsequent delegation shall control.