

May 2, 2022

TO: All Staff

CC: Office of the General Counsel

FR: Nicole Gelston, University General Counsel

RE: **Sub-Delegation of Contract Approval and Signing Authority**

The University of Connecticut Board of Trustees' resolution dated February 18, 2010 ("Board Resolution") grants the President signing authority for all University contracts and allows the President to delegate such authority as deemed appropriate. Pursuant to the Resolution, the President issued the University Contract Signing Authority Delegation on May 2, 2022 ("President's Delegation"). The President's Delegation authorizes me to sub-delegate my authority to certain employees under my supervision.

In accordance with President's Guidelines for Approving and Signing Contracts On-Behalf of the University and to the extent permitted by the President's Delegation, I hereby issue, effective immediately, the following sub-delegations of authority.

<u>TITLE</u>	<u>CONTRACT VALUE</u>
Any Senior Associate University Counsel	Less than \$10,000

Each sub-delegation is limited to approving or signing contracts necessary to support or further the legal interests of the University. This authority may not be further sub-delegated.

## University General Counsel Signing Authority Delegations as of May 2, 2022

Authorized Contract Value	Signatories	Type of Contract/Agreement
Any amount**‡	<b>University General Counsel</b>	Any contract necessary to support or further the legal interests of the University.
Less than \$10,000	<b>Senior Associate University Counsel</b>	Any contract necessary to support or further the legal interests of the University.
<i>**Contracts with a value of \$1 million or greater may require prior approval from the Board of Trustees.</i>		<i>‡ The General Counsel must first consult with the President and/or Board Chair before executing any contract in excess of \$250,000.</i>

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