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ATHLETICS

May 18, 2022

TO: All Staff

CC: Office of the General Counsel

FR: David Benedict, Director of Athletics

RE: **Sub-Delegation of Contract Approval and Signing Authority**

The University of Connecticut Board of Trustees resolution dated February 18, 2010 (“Board Resolution”) grants the President signing authority for all University contracts and allows the President to delegate such authority as deemed appropriate. Pursuant to the Board Resolution, the President issued the University Contract Signing Authority Delegation on May 2, 2022 (“President’s Delegation”). The President’s Delegation authorizes me to sub-delegate my authority to certain employees under the President’s and my supervision.

In accordance with President’s Contract Approval and Signature Authority Procedures and to the extent permitted by the President’s Delegation, I hereby issue, effective immediately, the following sub-delegations of authority. The authority granted below may not be further sub-delegated.

<u>TITLE</u>	<u>CONTRACT VALUE</u>
Deputy Director	Less than \$750,000
Executive Associate Director of Athletics	Less than \$500,000
Associate Director of Athletics (including any Senior Associate Director)	Less than \$50,000

Each sub-delegation is limited to approving or signing contracts necessary to support or further the athletic programming mission of the University. This authority may not be further sub-delegated.



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University of Connecticut Athletics Signing Authority Delegation

Authorized Contract Value	Signatories	Type of Contract/Agreement*
Any amount**	Director of Athletics	Any contract to support athletic programming.
Less than \$5,000,000***	Director of Athletics	Any contract for athletic team competitions against teams at other institutions of Higher Education.
Less than \$750,000	Deputy Director/Senior Woman Administrator	Any contract to support athletic programming.
Less than \$750,000	Deputy Director of Athletics Administration	Any contract for athletic team competitions against teams at other institutions of Higher Education.
Less than \$750,000	Deputy Director	Any contract to support athletic programming.
Less than \$500,000	Executive Associate Director	Any contract to support athletic programming.
Less than \$50,000	Senior Associate Director of Competitive Excellence	Any contract necessary to support or further athletic team travel.
Less than \$50,000	Associate Director of Athletics/Business Services	Any contract necessary to support or further athletic team travel.
<i>*Does not included the authority to sign leases or purchase and sales agreements.</i>	<i>**Contracts with a value of \$1 million or greater may require prior approval from the Board of Trustees.</i>	<i>***Team competition contracts must be reported to the Board of Trustees as an informational item after execution.</i>

